



UNIVERSITY OF SASKATCHEWAN

College of Agriculture and Bioresources

Application for Deferred Examination

Applications for deferred examinations must be submitted to the Dean's Office within 3 working days of the missed examination(s). This completed form, with detailed supporting documents, must be submitted to Agriculture 2D30 or agbio.studentservices@usask.ca. If this is not possible, you must contact AgBio Student Services immediately to advise us of your extenuating circumstances.

Before this application can be considered, YOU must arrange to have the instructor complete the instructor section of the form and return it to Agriculture 2D30 or agbio.studentservices@usask.ca. It is your responsibility as a student to follow up with the instructor and/or AgBio Student Services to ensure that this form and all supporting documents are submitted by the deadline. A student, who by reason of continuing illness or other valid considerations, is unable to write during the regular deferred examination time period may apply to the College of Agriculture and Bioresources for permission to write a special deferred examination.

Students and instructors will be notified by email whether or not their application is granted. A fee of \$40.00 will be applied to your student account upon approval for a regular deferred examination. A fee of \$80.00 will be applied to your student account upon approval for a special deferred examination.

Name: _____ Student Number: _____
Phone: _____ U of S Email (NSID): _____
Course (e.g. AGRC 111) _____ Date of Scheduled Final Exam _____
Name of Instructor _____

Reason for Request: (satisfactory documentary evidence must accompany this application)
Medical _____
Compassionate _____
Other _____

Signature of Applicant: _____ Date _____

TO BE COMPLETED BY THE INSTRUCTOR: Please complete this section of the form and return to AgBio Student Services (Agriculture 2D30), along with any supporting documentation:

- 1. Has the student completed the term work, assignments, essays, laboratory work, etc., required to complete the course? _____ If the answer is no, what arrangements have been made to complete the required term work? _____
2. What is the student's mark in the course to date? _____
3. What is the value of the final examination in this course, as per the course syllabus? _____
4. Comments? _____

Feel free to contact AgBio Student Services at agbio.studentservices@usask.ca if you have additional remarks or concerns regarding this application.

Date: _____ Signature of Instructor _____

For Special Deferred Examinations, the date must be chosen in consultation with the instructor.

Table with 2 columns and 3 rows for special deferred examinations. Row 1: Date, time, and location special deferred exam will be written. Row 2: Invigilator's signature. Row 3: Instructor's signature.